

How to upload Listing?

As a seller it is your responsibility to upload your listings on the Droom's online platform. It is easy to upload your vehicle and sell it as an individual seller. Here's a detailed description of how you can easily upload a listing. Following are the simple steps -

You can upload listing through Droom app for Android and iOS user

### For Individual sellers:

#### Create a Listing

1. Click Menu button available on top left of the screen on the home screen of the app. See fig (1.1)

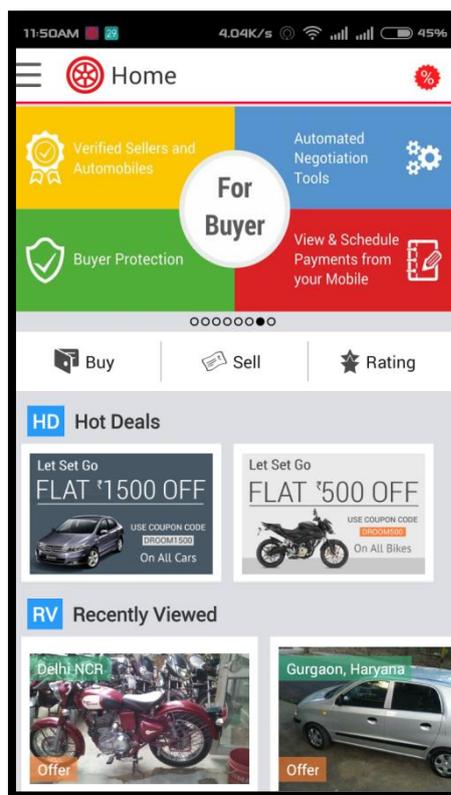


Fig (1.1)

2. Click "Sell". See fig (1.2)

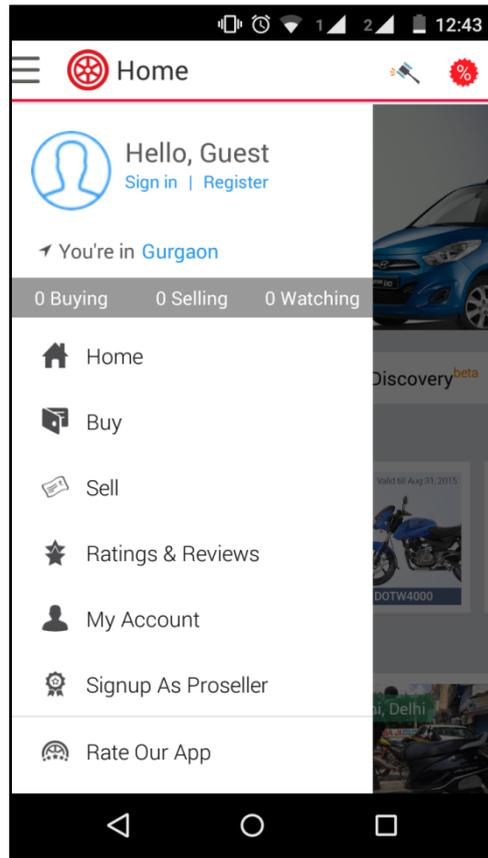


Fig (1.2)

3. Select type of vehicle you want to create a listing for, like "Car". See fig (1.3)

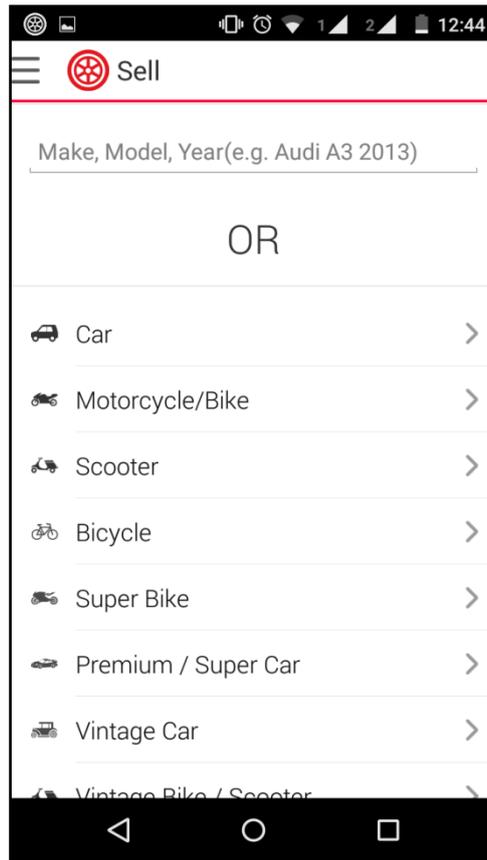


Fig (1.3)

4. Select Make of your vehicle. See fig (1.4)

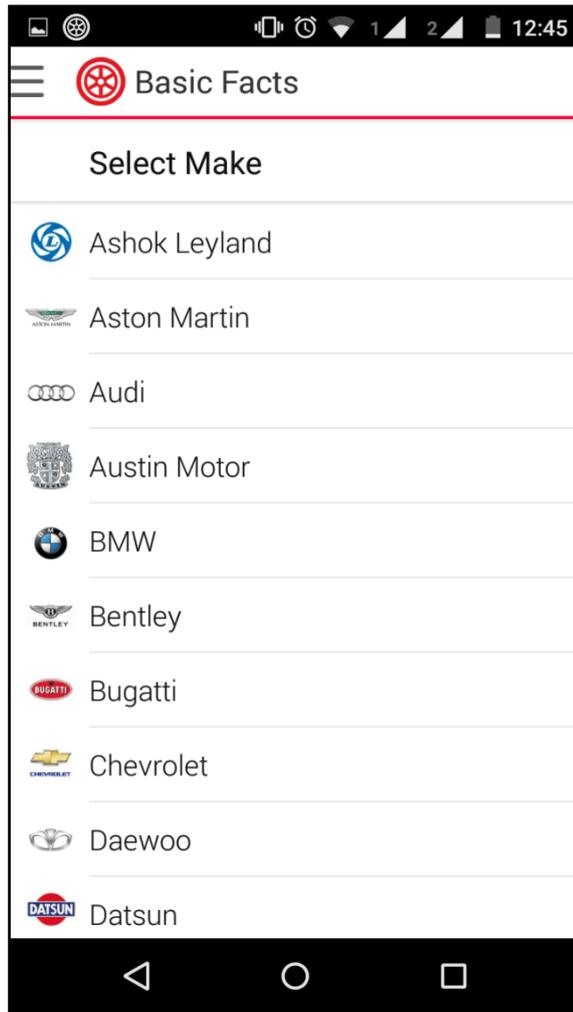


Fig (1.4)

5. Select Model. See fig (1.5)

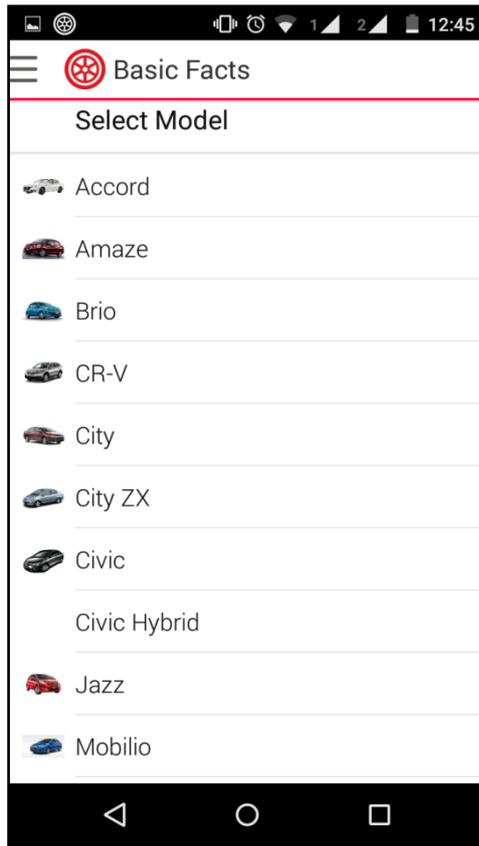


Fig (1.5)

6. Select Year. See fig (1.6)

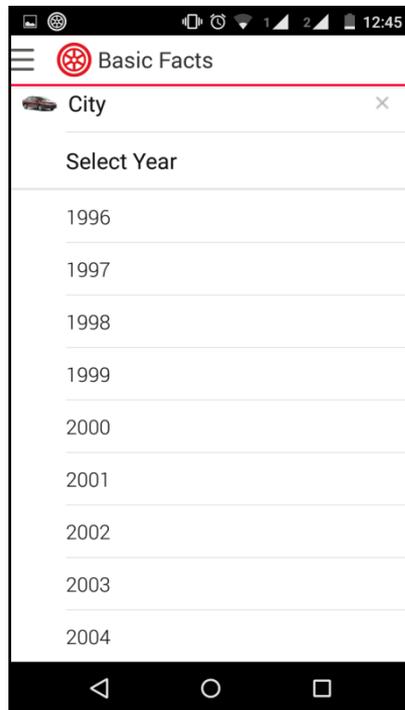


Fig (1.6)

7. Select Trim. See fig (1.7)

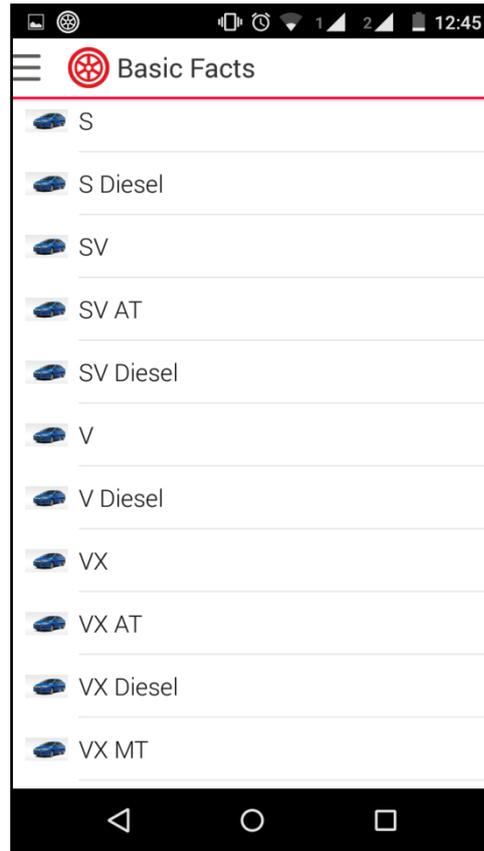


Fig (1.7)

8. Select Exterior Color, Interior Color, Upholstery, Transmission Type, Fuel Type, And Body Type and click Next button given below. See fig (1.8)

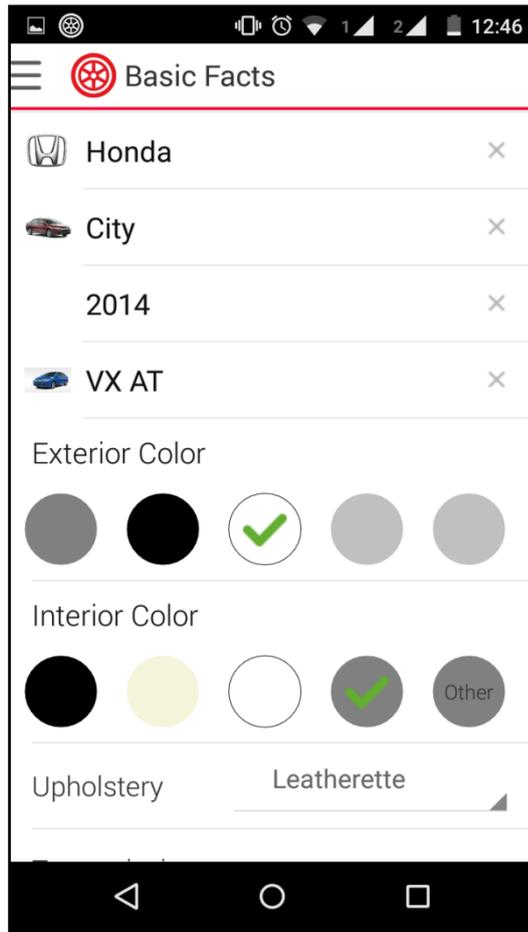


Fig (1.8)

**Note:** You can directly reach step 8 by directly filling the Basic Facts that are Make, Model, Year and Trim, these options are available at step 3. See fig (1.8.1)

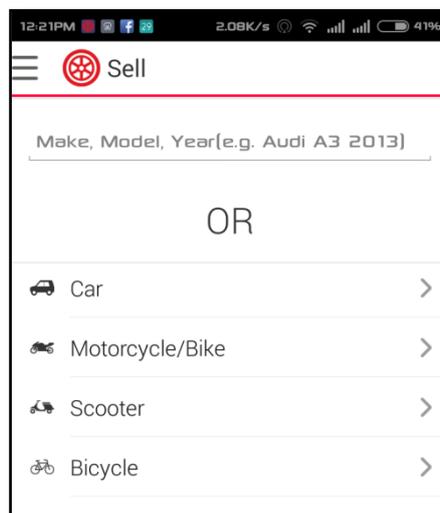


Fig (1.8.1)

9. Enter other details required to create a listing. See fig (1.9)

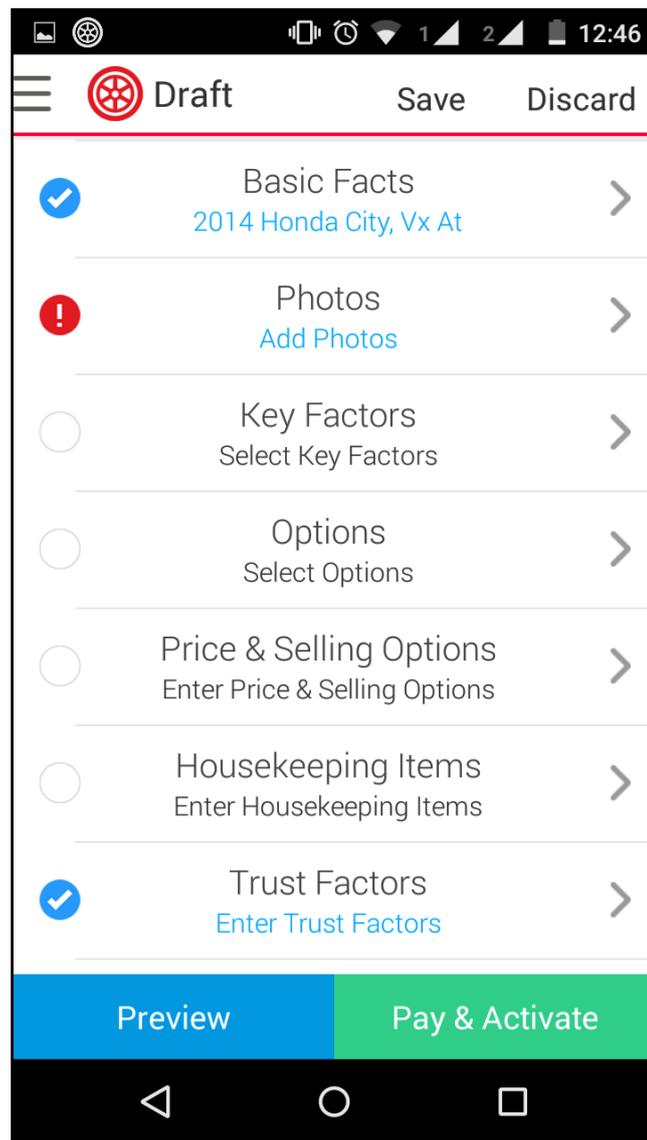


Fig (1.9)

10. Tap on Photos to add crisp and clear images. Adding one image is mandatory, however, we recommend you to add 5-6 images of your vehicle. Add pictures from gallery or click images from camera of your mobile phone. Click done button given on top of the screen. See fig (1.10), fig (1.11) and fig (1.12)

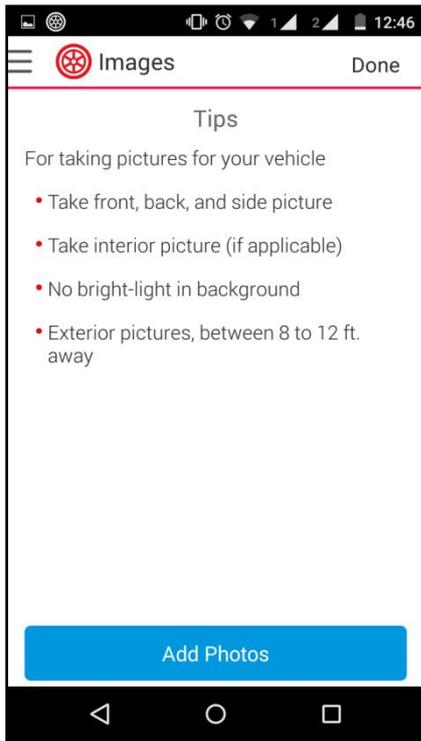


Fig (1.10)

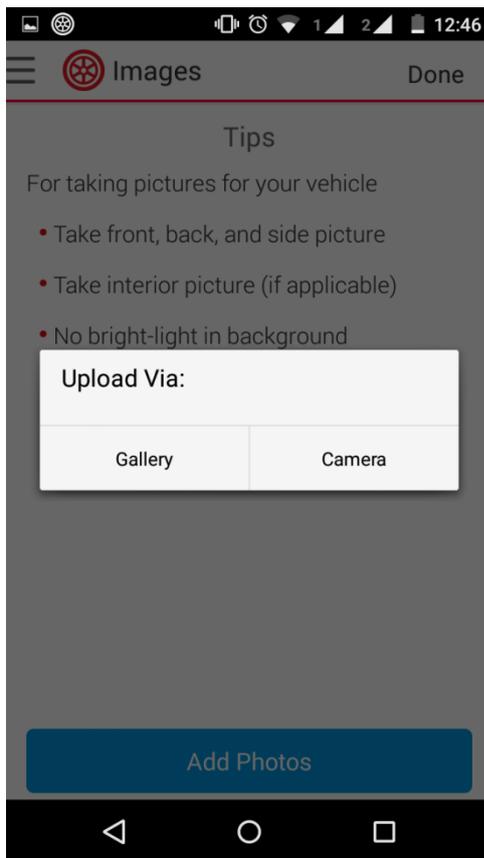


Fig (1.11)

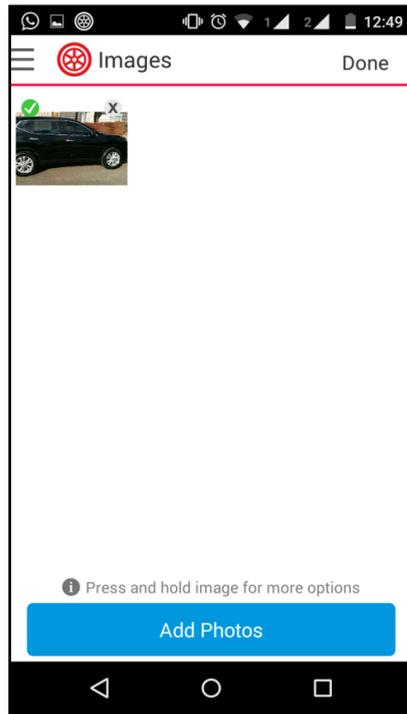


Fig (1.12)

11. Click on Key Factors, enter the key details of the vehicle like Kms driven, number of owners, condition, and more and tap "Done". See fig (1.13)

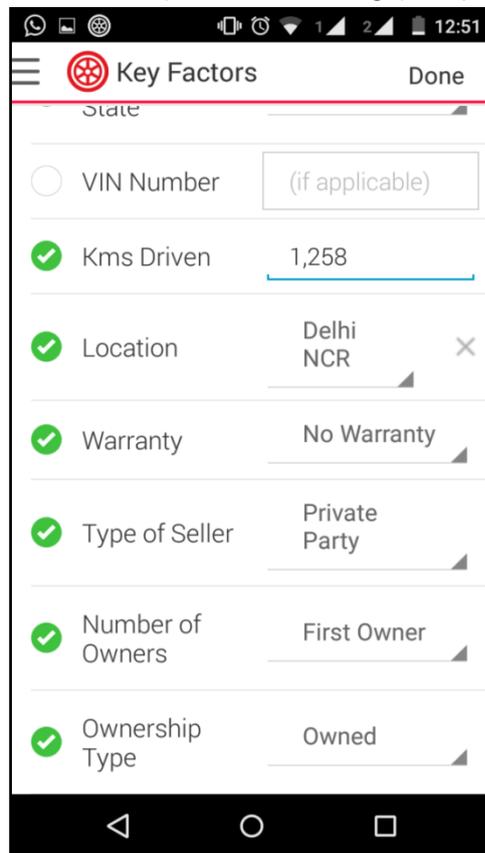


Fig (1.13)

12. Click Options and provide additional features of vehicle. See fig (1.14)

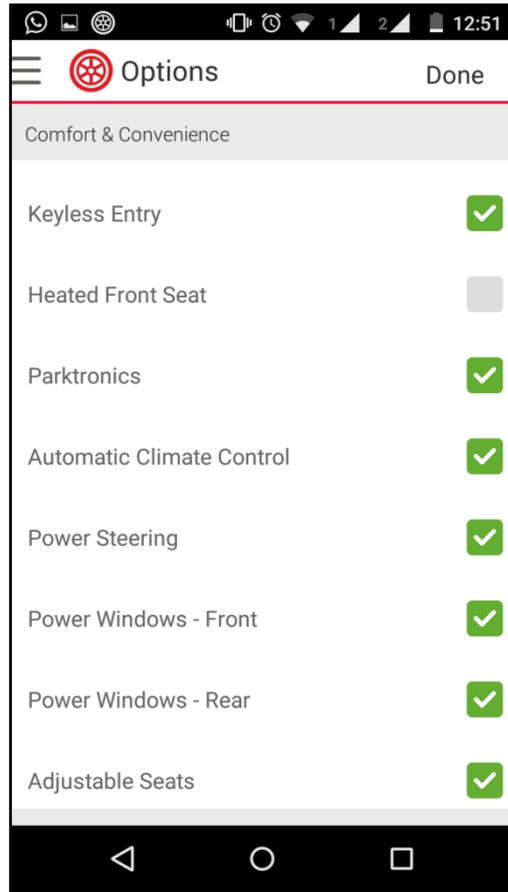


Fig (1.14)

13. Click Price & Selling option to provide the selling price, select the selling format – Fixed price or Best Offer. Click done button given on top of the screen. See fig (1.15)

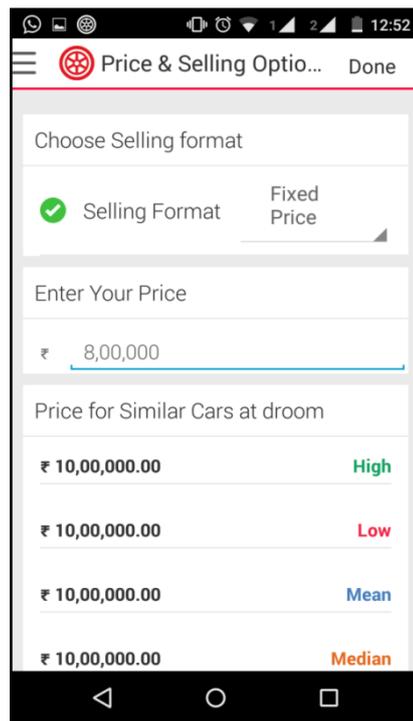


Fig (1.15)

14. Click “Confirm” to confirm the price in the pop-up window else click “Cancel” to change the price. See fig (1.16)

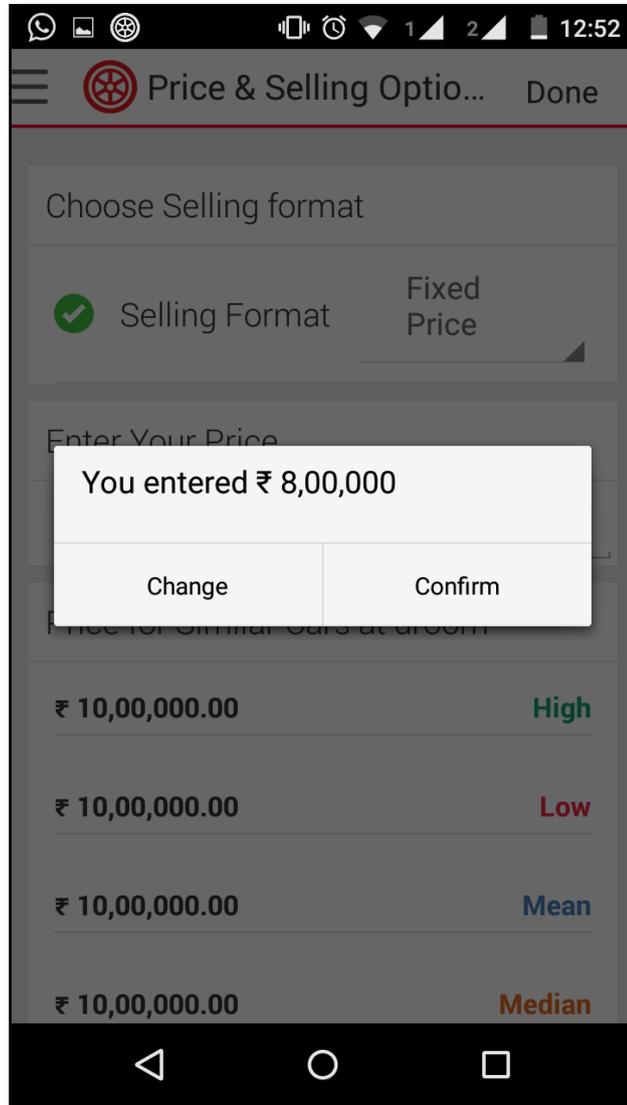


Fig (1.16)

Here we also provide you with the percentage of similar vehicles priced below the price you have mentioned for your vehicle. See fig (1.17)

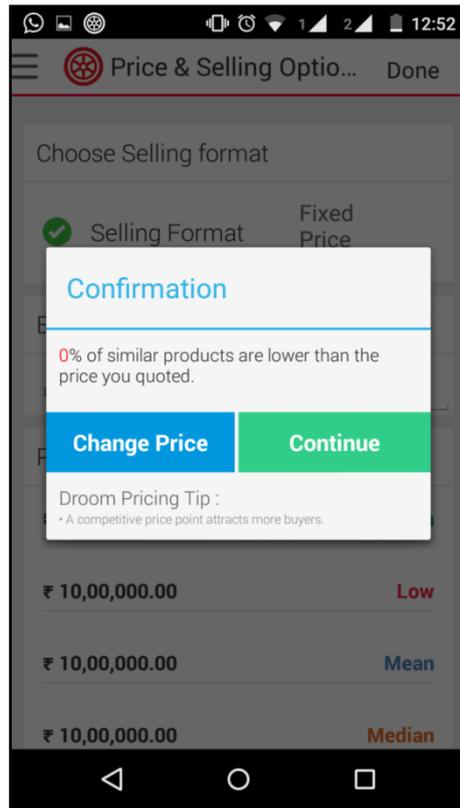


Fig (1.17)

15. Click on Housekeeping to select payment preferences, viewing and shipping options, and seller schedule (your schedule), and click on done button given on top. See fig (1.18), fig (1.19), fig (1.20), fig (1.21)

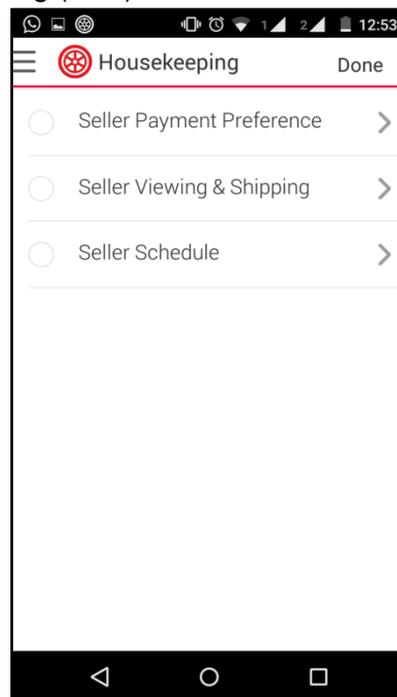


Fig (1.19)

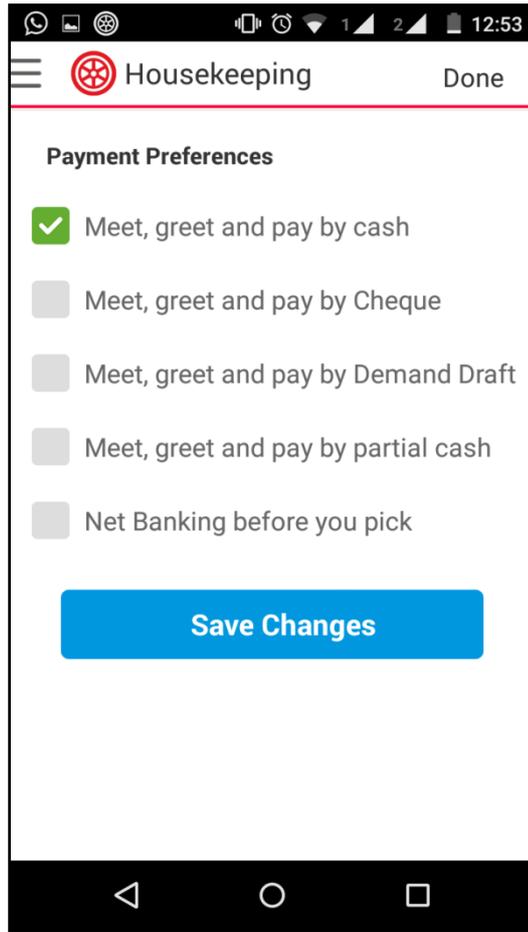


Fig (1.20)

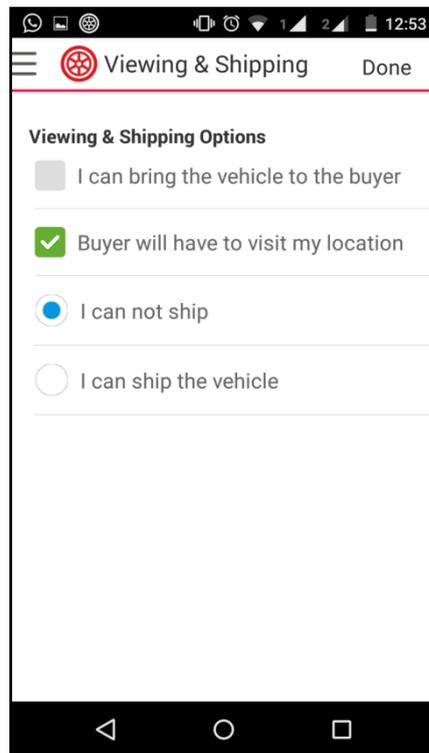


Fig (1.21)

16. Now click on Trust Factors, as these will give buyers a confidence to buy. Trust factors are the most important part of a listing. Trust is also one of the major factors on which Full Circle Trust score of your listing is dependent. See fig (1.22)

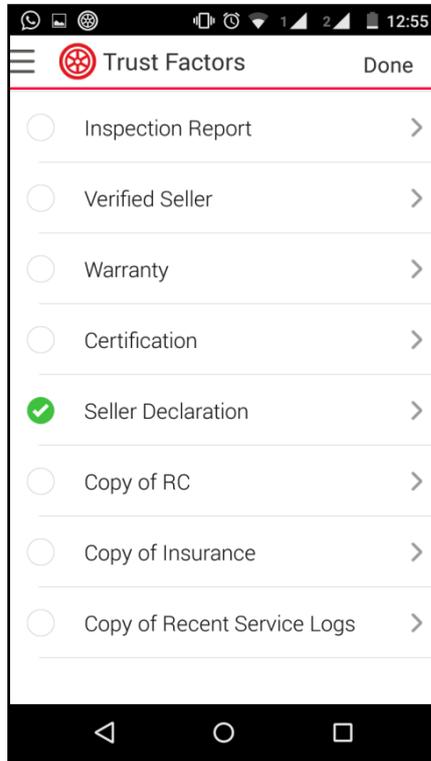


Fig (1.22)

- a. Get your vehicle inspected and upload Inspection Report of the vehicle. Inspection report will help buyer know the actual condition of your vehicle.
- b. Be a verified seller by verifying your email id and phone number
- c. Provide information about the Warranty. Upload the document if your vehicle is covered by any kind of warranty and click done. See fig (1.22c)

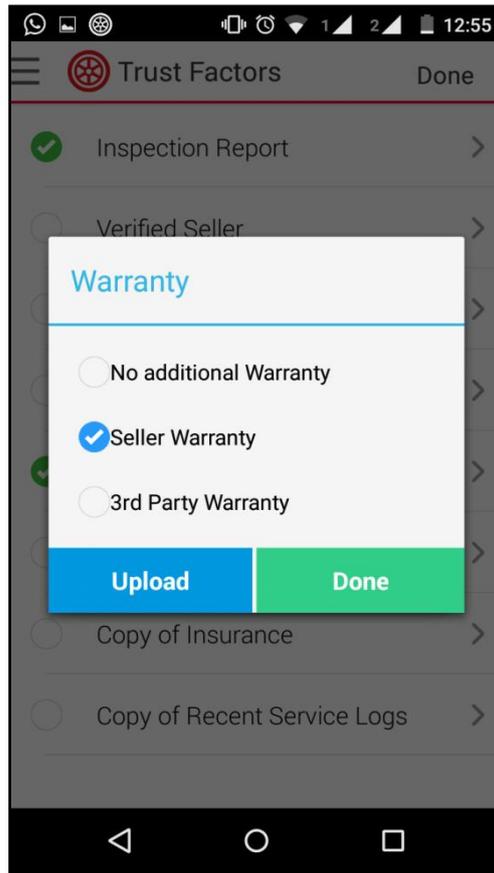


Fig (1.22c)

- d. Fill Seller Declaration form to disclose any issue that your vehicle might have. Accept your declarations and click Submit button given below. See fig (1.22d)

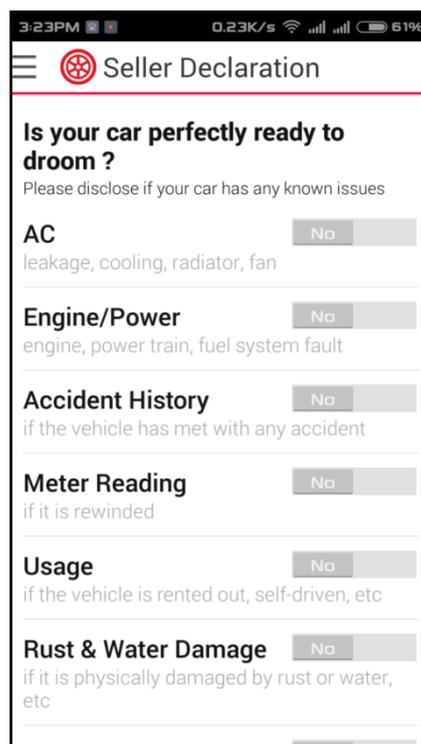


Fig (1.22d)

- e. Provide information about the RC and you can also upload a copy of RC and click done. See fig (1.22e)

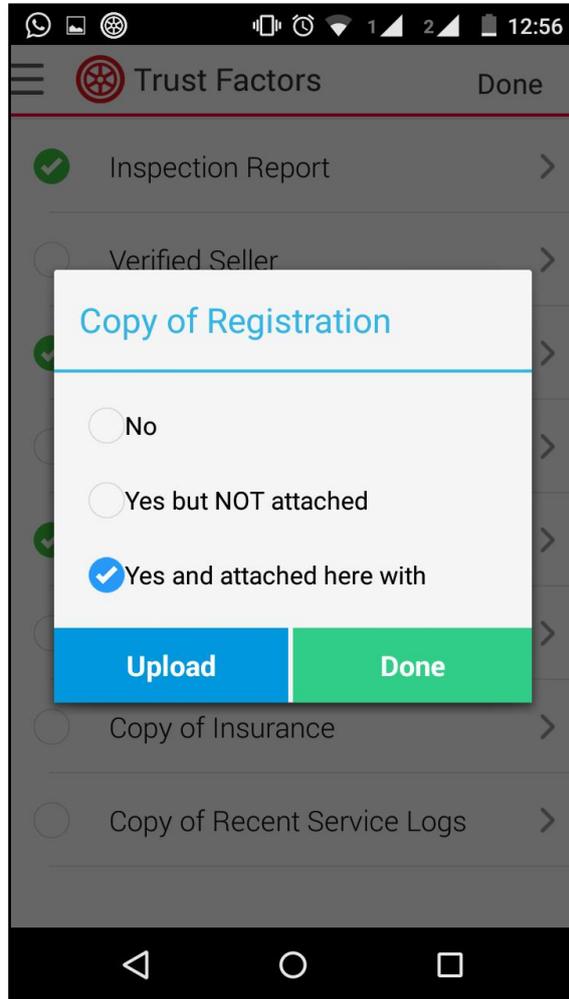


Fig (1.22e)

- f. Provide information about insurance of the vehicle and upload a copy of insurance and click done. See fig(1.22f)

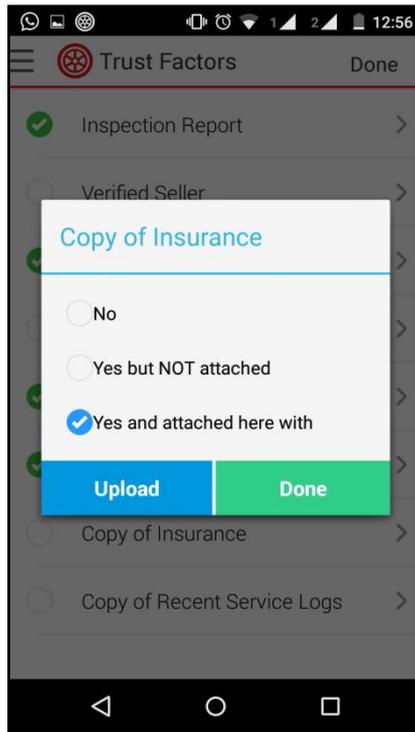


Fig (1.22f)

g. Upload a copy of recent service logs and click done. See fig (1.22g)

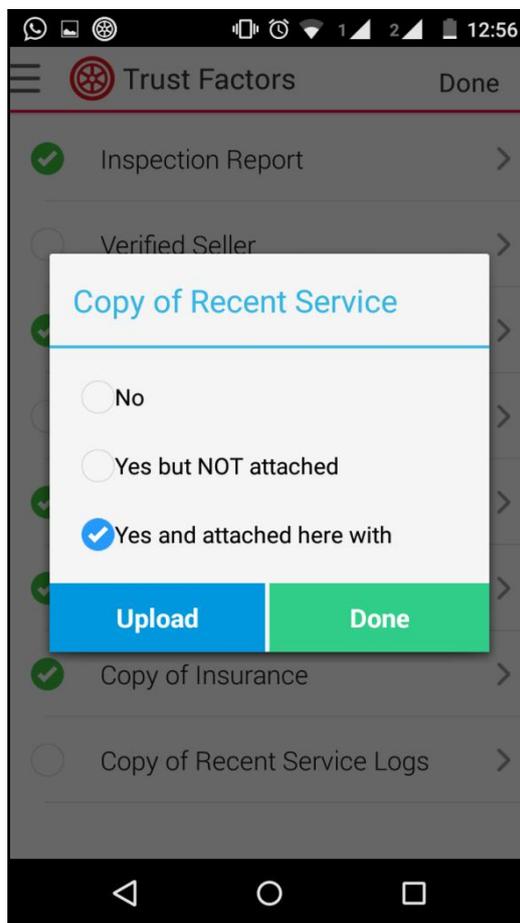


Fig (1.22g)

Click done button given on top of the screen after providing details about all the trust factors.

17. Select Description to mention details about the vehicle. Go through given tips before writing a description. Write description and click done button given on top of the screen. See fig (1.23)

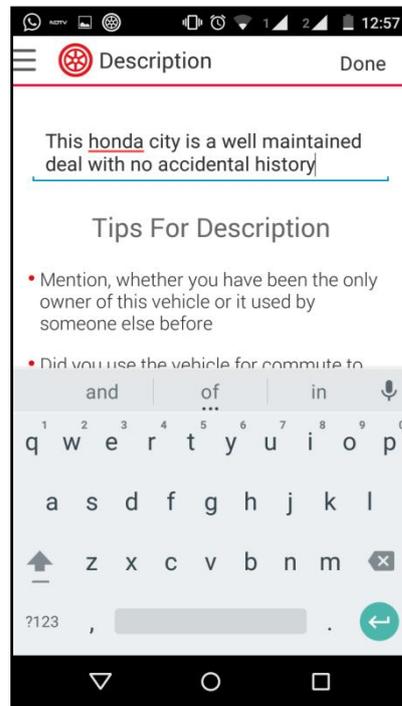


Fig (1.23)

18. Click Preview to view your listing. See fig (1.24)

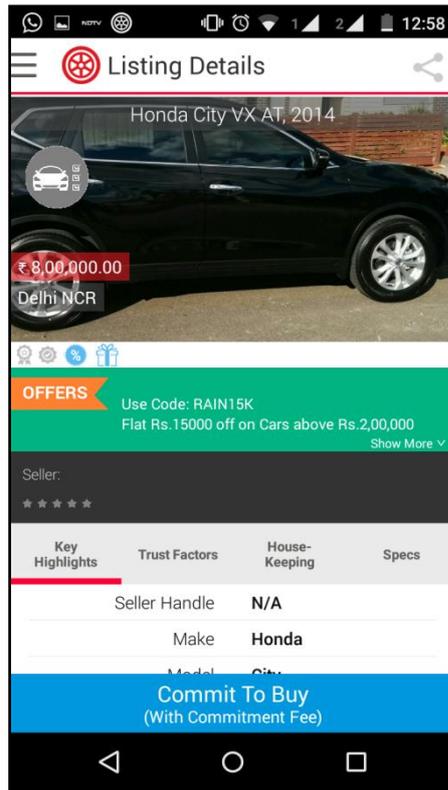


Fig (1.24)

19. Click “Pay and Activate” button, you will be taken to the login screen. Register as an Individual seller to activate the listing or use your valid email id and password in case you are already registered with us. See fig (1.25)

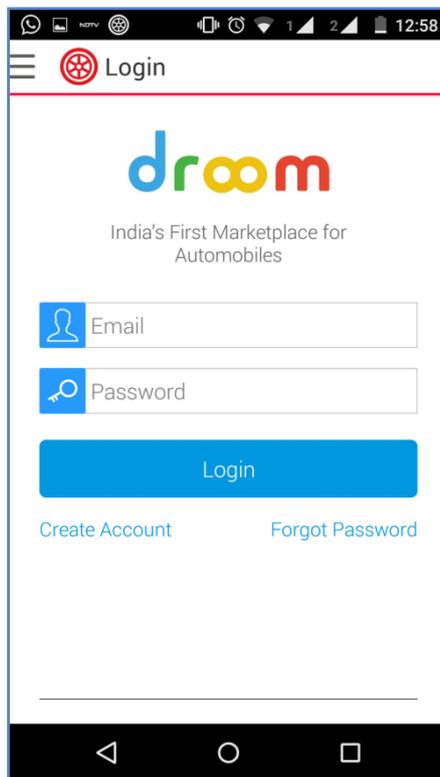


Fig (1.25)

20. Select the number of days for which you want your listing to be active on Droom's online platform, and click done button given below. See fig (1.26)

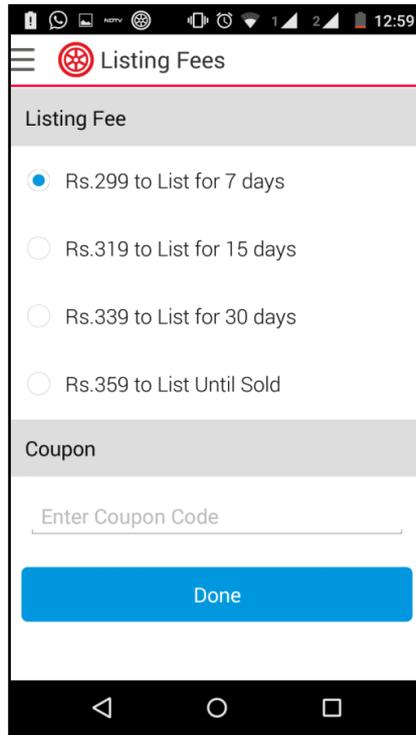


Fig (1.26)

21. Check the details and click "Pay now" button. See fig (1.26)

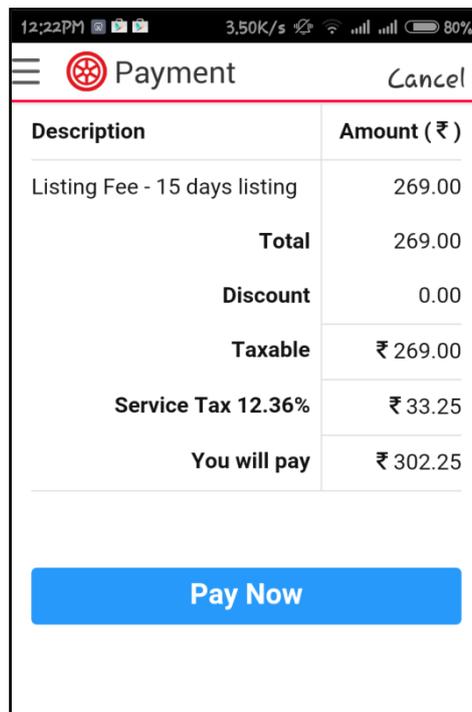


Fig (1.26)

22. Select mode of payment and pay the listing fee to activate your uploaded listing on website and app. See fig (1.27)

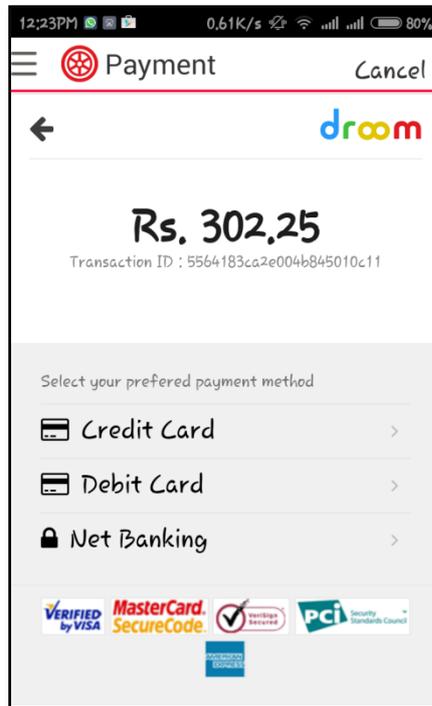


Fig (1.27)